Electronic Refill Requests-Provider

Instructions for responding to electronic refill requests.

From Clinical Screen, access refill requests through **Documents** tab. Select Patient in Inbox.

File Reports Billing	Patients Appoir	ntments Clinical 🄇	Documents Comm	inications 1	ables Tools							
Patient Activity C	linical				_			and the second	1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 -			
							<u>.</u>		V 30 a	7		
	Labs Unaging	Referral Instruct	Handout Meds	Msg	Note ASP	Close	Intake	Alert Pt Info	Print Queue	Results FHX	SHx Note	
Account:	٩											
DOB:	Age:	Sex:										
Last Visit:	Next Vis	it:										
Schedule	Inbox TO	C Visit										
🔛 🞭 January 23, 2017 Σ 🕰												
Time Room 1	Type Na	ine 卢										

Approve the refill by clicking on the blue check mark circled below.

Deny the refill by clicking on the red x circled below.

Click on the magnifying glass circled below if you want to **review patient's chart**.

File Reports Patient Billing Insurance P	rocessing Patient Activity	Appointments Clinica	al Documents Communications Tables Tools
PatientActivity Documents			
III III IIIIIIIIIIIIIIIIIIIIIIIIIIIIII	iks Sent Deleted	Coverage	🕉 🖾 🖆 🖗 🖨 🖉 ГАbnormal Result Г Requires Signature
	To:	MD	From:
, MD	Subject: Refill Req	uest	Date: Thursday, January 19, 2017 2:22pm
Patient Subject	Arial 💽 🚺	0 ▼ B <i>I</i> U	信 律
			Electronic Refill Request
	Patient: Address:	R,M	Sex: M DOB: 05/03/ AVON, NY 144140000 Phone: 585
	Provider: Address:	B,D	Phone: 585- , GENESEO, NY 144549745 Phone: 585-
	Pharmacy: Address:	CVS STORE 0 277 E. MAIN S	0232 T., AVON, NY 14414 Phone: 585-
	<u>Prescribed:</u> Directions: Quantity: Written Date:	ATENOLOL 10 TAKE 1 TABLE 90 (Substitutio 09/01/15	0 MG TABLET Tablet ET BY ORAL ROUTE EVERY DAY ons Allowed) Days:90 Refills: 1
	<u>Dispensed:</u> Directions: Quantity: Written Date:	ATENOLOL 10 TAKE 1 TABLE 90 (Substitutio 09/01/15	0 MG TABLET Tablet ET BY ORAL ROUTE EVERY DAY ons Allowed) Days:90 Refills: 1

Approve Refill Request will open. Fill in appropriate fields depending on if the refill is approved, changed or ultimately denied. Save.

Patient:	R , M	
Address:	, Avon NY 14414	
Phone:	585 DOB: 05/03/	Sex: M
Provider: Phone:	: D B : 585	
Pharmacy: Address: Phone:	CVS STORE 00232 277 E. Main St, Avon, 14414 585-	
Medication: Dispense: Directions:	ATENOLOL 100 MG TABLET 09 #90 Refills: 1 TAKE 1 TABLET BY ORAL ROUTE EVERY DAY Substitutions Allowed	9/01/15 ,
	C Approved	
	C Denied - New prescription to follow	
	C Denied	
	Total # of Dispensings Approved: 1 📩	
	C Schedule appointment	
	Reason for Denial:	
Select a	reason for a denial (if not approved)	•
	Note to Pharmacist:	
1.0		

Approved script is sent back to pharmacy.

Please note: For Electronic Refill Requests, we advise **not refilling them from the patient's chart** in the EMR. Refill request will show as "unanswered" at the pharmacy.

le Reports Patient Billing Insurance Processing Patient Activity Appointments Clinical Documents Communications Tables Tools	
Patient Activity Clinical	
Stress End Stress Stres Stres Stres	a Results
Account: 24242 DOB: 11/03/63 Age: 53 Last: 10/17/16 Sex: M Next: Blue Choice 10:14am David Blackwell dibleter pion pain dibleter pion pain dibleter pion pain David Blackwell	Walmart #1610 Strength Add Med Stop Med Delste Med Delste Med
Schedule Inbox TOC Visit Schedule Inbox TOC Visit Select Select Tension-hype headache Select Pain in joint Select Moderate major depression, 4 Show Notes	Build List No Meds
Time Room Type Name A 9.00am OV Caffrey, Erin Select Diabetes mellitus, type 2, wf d • Guidance Image: Select Select Diabetes mellitus, type 2, wf d • Image: Select Ima	Resction Drug Info Sheet Pharmacy
I.100pm ACUTE Lobelt, Amanda 1.15pm OV 1.35pm OV 1.35pm OV 1.45pm OV 1.45pm OV 200pm OV Schefer, Joshua 2.15pm OV Schefer, Joshua 2.15pm OV Place, Sarah 2.30pm CPE Brown, Audrey	Reaction Add Allergy Delete Allergy
330pm OV Aaronberg, Jena 345pm OV Drew, Luke	